



**KING COUNTY ALCOHOLISM AND SUBSTANCE ABUSE
ADMINISTRATIVE BOARD
MEETING MINUTES
AUGUST 18, 2005**

Members Present: Dana Boales, Linda Brown, Nancy Code, Joan Clement, Michelle DiMiscio, Dan Foley (nominee), Roger Goodman, Larry Hill, Tim King, Kim Murillo, Narayan Gangadhar (nominee)

Members Absent: Jenna Henderson (excused), Mary Alice Knotts (excused), Yasmin Smith (excused)

Guests Present: Tim Burdick, Rachel Gerken, Ryther Child Center; Paula Fisher, Ann Forbes, Alcohol/Drug Helpline; Stacey Devenney, Valley Cities Counseling and Consultation; Ramon Graham, Center for Human Services; Pat Knox, Recovery Centers of King County; Harvey Funai/Bob Leonard, Division of Alcohol and Substance Abuse-Region 4; Al Sweeten, Seattle Indian Health Board; Suzanne Wietting, Fairfax Hospital;

Staff Present: Steve Collins, Lenore Meyer, Rhoda Naguit, Jodi Riley-Kauer, Rose Soo Hoo, Jim Vollendroff

Board Chair Linda Brown convened the King County Alcoholism and Substance Abuse Administrative Board meeting at 12:07 p.m. The meeting was held at Mount Olympus Room of DASA Region IV offices, located at 400 Mercer Street, 6th floor, Seattle.

I. WELCOME AND INTRODUCTIONS

Board Chair Brown welcomed everyone present. She asked everyone to introduce him/herself.

II. PRESENTATION – Vacation of Criminal Records

Lenore Meyer and Steve Collins, members of the Mental Health Quality Review Team, introduced themselves and gave a brief history of the vocation of criminal records project. A case manager from Downtown Emergency Service Center (DESC) told Steve of a common predicament among clients he serves. These individuals are highly employable but are unable to be employed due to their past criminal records. Steve explored this issue with the Public Defender and the office of Prosecuting Attorney and found that there is a legal process to address the issue. There are forms that must be filed and conditions that must be met including payment of the individual's legal financial obligations (restitution) to be eligible for this process. Those who are eligible for removal of crime records are those with Class B felonies, i.e. person's sentenced from 8 years to 20 years with no crime committed for 10 years after the date the applicant was discharged.

and Class C felonies, i.e. people who have a sentence of less than 8 years and have been in the community for five years with no crimes committed after the applicant was discharged. Class A felonies are not eligible for consideration.

The paperwork could be obtained on the 6th floor of the King County Courthouse. The regular filing fee is \$1,000 but if it is handled through the Public Defender's office the cost is approximately \$300. There is a possibility that some funding may be made available to cover the \$300 filing fee for low-income, indigent clients. This project has earned the support of Councilmember Larry Gossett, the Department of Vocational Rehabilitation and the King County Mental Health Advisory Board.

Board members were very interested in including chemical dependency clients in the group(s) to be included in this project and asked Steve to keep the Board informed of the project and of any ways the Board might assist with moving the project along.

III. PROVIDER AGENCY CONCERNS

Stacey Devenney shared the following concerns.

- Difficulty with contract compliance due to lack of CDP personnel. The agency has difficulty finding CDPs to fill the vacant position. As a result, they cannot spend the new money received from the Division and they are unable to accept new clients. They have advertised widely, but have been unable to hire qualified CDPs.
- Clear communication between providers and all parts of the Division. The information and communication that providers receive from the Division is not always consistent. It would be helpful to the agency if the CD Program Monitors and the CD Contract Section Lead had more direct communication with Jim Vollendroff to ensure that all those involved had the same understanding and information about issues and concerns.

In discussing this concern the Board raised the question of how much the organizational structure of the Division may contribute to these problems. The Board would like ongoing feedback from providers about this issue.

Board Chair Linda Brown stated that the letter to DASA about treatment extension bed allocation that was discussed at the last meeting has been written and will be sent to DASA.

Al Sweeten briefly reported on the planned relocation of Thunderbird Treatment facility as part of the agency's downsizing plan. They are looking for a site in the south end.

IV. **CD COUNSELOR SHORTAGE WORKGROUP REPORT**

Kim Murillo, chair of the CD Shortage Workgroup, made the following report: The workgroup has been focusing on

- Reviewing credentialing requirements in other states.
- Planning an educational/planning forum with providers and other stakeholders related to the shortage. and dialogue with the board

The agenda for the next workgroup meeting will include CDP education and curriculum, and recruitment and retention issues.

Jim reminded the group of the statewide efforts addressing the shortage of CDPs and stressed the importance of not duplicating work.

Discussion followed. The data from the Department of Health shows an 8% increase in the number of certified CDPs this year. How can we reconcile these data with the experienced shortage? It is possible that a number of certified CDPs are not doing direct service. Certified CDPs work as fiscal staff, and other administrative positions while maintaining active CDP status. Everyone agreed that the e CDP shortage is a multi-prong problem.

ACHS is meeting on September 6 to address the issue of counselor credentialing process and cost. This is scheduled to be held at the King County Assessment Center on Tuesday, September 6th at 2:00 – 4:00 p.m. by invitation only. Participants at this invitation only meeting will include representatives from the Association of Human Services (ACHS), and selected DASA staff. Jim Vollendroff will attend.

V. **APPROVAL OF MINUTES**

The approval of minutes was delayed until a quorum was reached.

Michelle DiMiscio noted a minor correction on page 4 under Assessment Center, line 8. It should read “.....and **CDP shortage** and come up with a long-term plan.”

Dana Boales made a motion which was seconded by Roger Goodman to approve the July 21, 2005 meeting minutes as corrected. The motion passed unanimously.

VI. LEGISLATIVE ADVOCACY AND PUBLIC AFFAIRS UPDATE

The Legislative Forum will be held at St. Mark's Cathedral on Thursday, December 8, 2005. The format will be the same as last year with NAMI, working closely with the Division, taking the responsibility for the logistical setup of the event.

Both the King County Mental Health Advisory Board and the King County Alcoholism and Substance Abuse Administrative Board need to identify their legislative priorities for this year. Linda will send an email to Board members before the next meeting to facilitate the identification of priorities for discussion in the September Board meeting.

VII. BOARD CHAIR'S REPORT

A. Liaison Report

Due to time constraint, board members are asked to email to Rhoda and/or Linda their liaison reports.

B. Liaison Positions

There are several Liaison positions that need to be filled. Linda will email information about this to board members.

C. Recovery Garden Update

The groundbreaking for the Recovery Garden will be after Labor Day. Andy Shepard has accepted the invitation to attend the September 28th workshop prior to the Exemplary Service Awards ceremony where he will be presented a Plaque of Appreciation for his vital contribution to the Recovery Garden project.

The project has received a total of \$1,300 payments for the cobblestone.

The next meeting of the workgroup will be on August 26th at 1-2pm at the Dutch Shisler Sobering Service Center.

D. Board Planning Retreat

Rhoda will survey board members for available date in October or November for the annual board planning retreat.

VIII. A/D COORDINATOR'S REPORT

A. CD Biennial Plan

Jim stated that the plan is concise and more data driven decision document. The next CD Biennial Plan is for 2007-2009 biennium and it will be a full plan, good for six years.

Jim explained that the last page of the plan contains a proposal for Criminal Justice Treatment Initiatives. A co-occurring RFP is being developed for a successful coordination between King County and Pierce County. There is a \$1M funding attached to support this program.

B. Intensive Case Management Pilot Project

Two pilot projects were released for funding proposals. King County opted not to apply for the secured detox pilot project but did apply for the intensive case management (ICM) project. The Regional Systems Network (RSN)-South and Pierce County were awarded funding for the secured detox. King County was awarded ICM funding. The Division is coordinating the housing program with Downtown Emergency Service Center (DESC), including the 1811 Eastlake Project. The funding will provide two case managers at DESC. The target individuals for this project are the highest utilizers of crisis services at Dutch Shisler Sobering Service Center, the Harborview Crisis Triage Unit, detoxification and emergency room services, and the King County Jail.

C. Screening Instruments for Co-occurring Disorders

Copies of the Screening Instruments for Co-occurring Disorders were distributed. GAIN-Short Screener is the proposed screening instruments for COD. Jim encouraged everyone to review the document and send feedback to Ruth Leonard on the particular tool.

Jim clarified the Hargrove Bill, [E2SSB 5763](#), requires a [statewide integrated assessment](#). The bill does not ask for a standardized assessment tool, only an assessment process across the state.

A Co-occurring Conference will be held in September in Wenatchee.

D. KC ASSESSMENT CENTER REPORT

There had been a shortage of staff at KCAC in the past but this is now being filled. The staff sends clients for assessment to multi-agency at the same time on a first come first served basis.

There being no further business, the meeting was adjourned at 1:40 p.m.

Prepared by:

Attested by:

Rhoda A. Naguit
Recording Secretary

Linda Brown
Board Chair